

(SAMPLE) Extended Field Trip Itinerary Ratio 10:1, minimum of two chaperones	
Dates of Extended Field Trip: 3/15/18 to 3/20/18 Event: 2018 Champions' Invitation Tournament, Palm Springs, CA	School Name: SHHS
Day, Time, Activity	Name of chaperone (staff member or parent) supervising activity
<u>Thursday, March 15, 2018</u> 6:00 pm – 8:30 pm: Travel to Palm Springs, dinner in route.	Chaperone 1 Chaperone 2
8:30 pm – 10:00pm: Activity XYZ	Chaperone 1 Chaperone 2
10:00 pm – 7:00 am: Lights out, students sleep.	10:00 pm – 1:00 am Chaperone 1 1:00 am – 3:00 am Chaperone 2 3:00 am – 5:00 am Chaperone 1 5:00 am – 7:00 am Chaperone 2
<u>Friday, March 16, 2018</u> 7:00 am – 8:30: Breakfast onsite	Chaperone 1 Chaperone 2
8:30 am – 4:00 pm: Event _____	Chaperone 1 Chaperone 2
4:00 pm – 7:00 pm: Return to hotel/dinner	Chaperone 1 Chaperone 2
7:00 pm – 10:00 pm: Activity XYZ	Chaperone 2
10:00 pm – 7:00 am: Lights out, students sleep.	10:00 pm – 1:00 am Chaperone 1 1:00 am – 3:00 am Chaperone 2 3:00 am – 5:00 am Chaperone 1 5:00 am – 7:00 am Chaperone 2
<u>Day, Date</u> 7:00 am – 8:30: Breakfast onsite	Chaperone 1
8:30 am – 12:00 pm: Event _____	Chaperone 1 Chaperone 2
12:00 pm – 4:00 pm: pack and return home	Chaperone 1 Chaperone 2