

Fullerton Joint Union High School District

2014 Measure I Bond Oversight Committee Meeting

January 22, 2018

MINUTES

In Attendance: Beth Swift, Paul Jewell, Robert Gresl, Ninder Chima-Jordan, Karen Allen, Cathy Gach, Melinda Atnip, Jennifer Fitzgerald, Todd Butcher, Maria Rafael, Matt Slusser, Gema Ptasinski, CPA and Partner, Clifton LarsonAllen LLC, Wendy Donnell

Absent: Dave Weigand

A. Call to Order

The meeting was called to order by Beth Swift at 4:30 p.m.

B. Roll Call

C. Public Comments

Brydon Shirk presented the committee with a list of questions regarding Plummer Auditorium (see handout).

D. Approval of Minutes

Cathy Gach motioned to approve the minutes from the October 16, 2017 meeting, Karen Allen seconded, the motion was approved unanimously.

E. New Business

E.1. Audit Report Discussion

Todd Butcher introduced Gema Ptasinski, CPA and Partner at CliftonLarsonAllen LLC, (CLA). Ms. Ptasinski reviewed and discussed the Measure I Financial and Performance Audit Reports for the year ending June 30, 2017. She reviewed the balances and provided confidence they are correct and reliable. CLA issued an “unmodified” opinion, which is the best opinion given and indicates the financial statements are fairly stated and the District can rely on the information contained.

Paul Jewell asked if this information had been presented to the Board. Ms. Ptasinski replied that it was presented at the January 9, 2018, Board meeting. Mr. Jewell requested that the committee keep the Board well informed so that there will be no surprises as there had been during last year’s audit. Mr. Butcher reassured committee members that measures have been put into place to ensure that construction expenditures are being recorded in the appropriate period and staff members are following proper procedures and the year-end closing timeline. The District has also hired an Accountant to provide control and oversight of the construction accounting process.

E.2. Report to the Board of Trustees

Ms. Swift will present the BOC Annual Report at the February 6, 2018 Board meeting.

E.3. Project Update

Mr. Butcher provided the following project updates (see handout):

BPHS

New stadium has been DSA approved. Staff and Architects are working to value-engineer the project and expect to bring to the Board for approval in March or April, 2018. Three new classrooms for CTE. Applied for a \$3 million grant from California Department of Education. Theater modernization design has been Board approved, demolition started February 21, 2018. Gym is at 15% design phase. Kitchen and Science Classroom modernizations will not begin until the District finalizes the new summer school schedule. There is the possibility that the Board will approve reducing summer school from eight weeks to six weeks.

FUHS

New stadium is 90% complete. Upgrading entire electrical system, still working on new snack bar/ticket sales and fencing. New theater is on schedule, completely gutted. Gym is at 10% design phase. Science classroom modernizations are on hold until elevators are installed on the C and D Buildings.

LHHS

New stadium is on schedule and will be open for the May 15, 2018, graduation ceremony. Gym is out to bid, then will go to the Board for approval. Lecture Hall is 18 months out, waiting on the completion of the new theater.

SOHS

Gym modernization is about 2% complete. Sports courts have been demolished. New gym is 14 months out, waiting on completion of other gym. Theater modernization is about 40% complete.

SHHS

Theater modernization is at 99% design phase. Gym is 99% complete. All walkways need to be made ADA compliant. Kitchen and science classroom modernizations will not begin until the District finalizes the new summer school schedule.

TRHS

New aquatics facility is 99% complete, waiting on certification letter from DSA. The new theater has been DSA approved, work is expected to begin March, 2018. Gym modernization is 10% complete.

Plummer

Funds are exhausted. Hopeful that Proposition 51 will allow more funding. Plan is to move forward with the design phase and re-submit to approved unfunded list. Ms. Gach asked if we can proceed with seismic work needed? Mr. Butcher replied no. Jennifer Fitzgerald asked if the District could reach out to Assemblywoman Sharon Quirk-Silva for assistance.

as she recently was able to help the Historic Fox Theater in Fullerton to receive \$2.5 million in funding from the State.

E.4 Expenditure Report

Maria Rafael reported that 61% of the total bond budget has been committed. 18% of the bond budget has been expended (see handout).

F. Old Business

None

G. Committee Comments

Ms. Allen asked for expediency in resolving a joint use agreement between the District and the City of Buena Park with regards to the Buena Park High School Aquatics Facility. Ms. Swift is seeking clarification from the City of Buena Park Parks and Recreation Dept. as they negotiate a joint use agreement with the District.

Ms. Fitzgerald questioned the extreme budget difference between TRHS and SHHS gym modernizations. Mr. Butcher reminded that there are two gyms at TRHS, therefore twice the expenditures.

H. Next Meeting Date

Monday, April 16, 2018, 4:30 p.m., at Sonora High School (exact location tbd).

I. Adjournment

Ms. Swift adjourned the meeting at 5:30 p.m.