

**NON-ADMINISTRATIVE CERTIFICATED PERSONNEL DUTY DAY CALENDAR  
2023/24 School Year**

<u>Months</u>	<u>Duty Days</u>	<u>Counselor Duty Days</u>	<u>Non-Student Days (Day of the month shown below)</u>	<u>Non-Duty Days (Day of the month shown below)</u>
July, 2023	--	--	--	--
August	16	21	10,11	--
September	20	20	--	4
October	22	22	--	--
November	16	16	1	10,20,21,22,23,24
December	16	16	22	25,26,27,28,29
January, 2024	17	17	--	1,2,3,4,5,15
February	19	19	--	12,19
March	16	16	29	18,19,20,21,22
April	22	22	--	--
May	22	22	30	27
June	--	--	--	0
<b>Total</b>	186	191	6	26 Non-Duty Days

First Pupil Day: Monday, August 14, 2023  
 Last Pupil Day: Thursday, May 30, 2024  
 Last Certificated Duty Day: Friday, May 31, 2024

<u>Position(s)</u>	<u>Total Duty Days</u>	<u>Starting Date</u>
Counselor (New to District)	193 Days	Tuesday, August 1, 2023
Counselor (Returning)	191 Days	Thursday, August 3, 2023
Certificated staff (New to District)	188 Days	Tuesday, August 8, 2023
Certificated staff (Returning)	186 Days	Thursday, August 10, 2023

Selected staff may have other designated or additional duty days as defined in the Association contract. Additional days must be requested in writing and approved in writing by the Superintendent or designee.

Note: The above information excludes Saturdays and Sundays; is applicable to only 10-month full-time and part-time contracted staff. Contracted staff employed less than 10-months are subject to the duty days for their contracted months.

Reference: Education Code Sections 37220-37223, 45205, 45206.5,  
Board Policy 6310, Pupil Attendance Calendar

Regulation approved: May 24, 2023