



FULLERTON JOINT UNION HIGH SCHOOL DISTRICT

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Human Resources

Dear Staff Members,

The District's Flexible Summer Work Schedule, a four-day, 10-hour workweek (4-10s), will begin on **June 12, 2023**, and continue through **July 21, 2023**. We will resume a regular work schedule on **Monday, July 24, 2023**.

****The weeks of June 5, 2023 and July 24, 2023, will be regular five-day, eight-hour work weeks (5-8s).****

****Additionally, during the weeks of the June 19th and July 3rd, the District will observe the holidays Monday, June 19th (Juneteenth Holiday) and Tuesday, July 4th (4th of July Holiday), respectively, and therefore will work 8-hour days the remaining four days of those weeks (4-8s).****

Note: Staff work hours are adjusted so that the number of work hours completed in a normal 5-day work week will instead occur over 4 days unless you are assigned specific summer school hours outside your regular work year.

Example: If a 10.5 month, 8 hours/day, senior records clerk's last workday of the school year is a Wednesday, the employee will work 8 hour days, Monday, Tuesday, and Wednesday of their last work week.

*****District maintenance and custodial staff may be assigned to either a Flexible Summer Work Schedule or a Regular Work Schedule and should confirm with the appropriate department supervisor.**

See below for a detailed breakdown & calendar of the Summer Work Schedule by week:

- June 5-9, 2023, M-F (5 days/8hrs)
- June 12-15, 2023, M-Th (4 days/10hrs)
- June 19-23, T-F (5 days/8hrs with Monday, Juneteenth Holiday)
- June 26-29, 2023, M-Th (4 days/10hrs)
- July 3-7, 2023, M-F (5 days/8hrs with Tuesday, July 4th Holiday)
- July 10-13, 2023, M-Th (4 days/10hrs)
- July 17-20, 2023, M-Th (4 days/10hrs)
- July 24-28, 2023, M-F (5 days/8hrs) ****return to regular schedule**
- July 31-August 4, 2023, M-F (5 days/8hrs)

FJUHSD Summer Schedule 2023

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June					1	2	3
	4	5 8 Hour Day	6 8 Hour Day	7 8 Hour Day	8 8 Hour Day	9 8 Hour Day	10
	11	12 10 Hour Day	13 10 Hour Day	14 10 Hour Day	15 10 Hour Day	16 OFF	17
	18	19 Juneteenth Holiday OFF	20 8 Hour Day	21 8 Hour Day	22 8 Hour Day	23 8 Hour Day	24
July	25	26 10 Hour Day	27 10 Hour Day	28 10 Hour Day	29 10 Hour Day	30 OFF	1
	2	3 8 Hour Day	4 4th of July Holiday OFF	5 8 Hour Day	6 8 Hour Day	7 8 Hour Day	8
	9	10 10 Hour Day	11 10 Hour Day	12 10 Hour Day	13 10 Hour Day	14 OFF	15
	16	17 10 Hour Day	18 10 Hour Day	19 10 Hour Day	20 10 Hour Day	21 OFF	22
	23	24 8 Hour Day	25 8 Hour Day	26 8 Hour Day	27 8 Hour Day	28 8 Hour Day	29
	30	31 8 Hour Day	1 8 Hour Day	2 8 Hour Day	3 8 Hour Day	4 8 Hour Day	5
Aug							