



This is a fluid, working document that may be adjusted as conditions and / or guidance changes.

Table of Contents



Letter from Superintendent.....	3
Health and Safety Protocols.....	5
Training for Employees and Students.....	6
Screening and Control Measures.....	7
Cleaning and Disinfecting.....	10
Social Distancing.....	11
CoVid 19 Testing and Reporting.....	14
CoVid 19 FAQ.....	16
Appendix.....	19



FULLERTON JOINT UNION HIGH SCHOOL DISTRICT

1051 West Bastanchury Road • Fullerton, California 92833

Office of the Superintendent

(714) 870-2801

sscambrey@fjuhsd.org

Dear Staff Members, Students, and Parents/Guardians,

Fullerton Joint Union High School District continues to actively monitor the public health climate of Orange County and is using this information to drive the opening of our schools for the 2020-2021 school year. We are grateful for the patience and hard work of our staff and students during these times.

Governor Newsom unveiled the Blueprint for a Safer Economy on August 28, 2020. The Blueprint includes a color-coded, tiered system that utilizes two metrics, case rates and test positivity, to measure how widespread COVID-19 is in each county and guide what is allowed. Each county will fall into one of four colored tiers – Purple (Widespread), Red (Substantial), Orange (Moderate) and Yellow (Minimal) – based on how prevalent COVID-19 is in each county and the extent of community spread. Orange County is currently in the Red tier.

Counties must remain in every tier but purple for a minimum of 21 days before being eligible to move into the next tier. In order to move into a less restrictive tier, a county must meet that tier's criteria for two straight weeks. The State's new website will track the metrics, show an interactive map and list business sectors open by each county. The following link can be used to access the State's new website: [COVID19.CA.GOV](https://www.covid19.ca.gov).

In light of this new information, and to ensure the safe reopening of our schools and provide our staff, students and families the time needed to transition from distance to hybrid learning, the Fullerton Joint Union High School District will reopen no sooner than October 5, 2020.

The District will be prepared to shift between the following learning models throughout the school year for all students, based on state, county and local health department guidance, orders and/or local conditions at the time.

Three-Stage Plan for Opening Schools During the 2020/21 School Year

- **Stage 1: 100% Distance Learning Model (All students at home)**
 - Used when Orange County is on the Purple (Widespread) tier and/or a Stay-at-Home order is issued by state, county, or local health officials
 - All students at home - Distance Learning is in place for all students
 - Attendance accountability in each class
 - Daily standards-based instruction
 - Rigorous and engaging assignments
 - Regular communication with students and parent

- **Stage 2: Hybrid Cohort Model (Cohorts A/B & C)**
 - Used when Orange County is on the Red tier for 21 consecutive days or longer
 - Option to receive in-person classroom instruction 2 days per week and at home instruction 3 days per week (Cohort A & B) or 5 days instruction at home (Cohort C)
 - Attendance accountability in each class
 - Daily standards-based instruction
 - Rigorous and engaging assignments
 - Regular communication with students and parents

- **Stage 3: 100% In-person Classroom Instruction Model (all students)**
 - Used when State of California and Orange County local conditions support instruction without the need for social distancing
 - Full time in-person classroom instruction

The District will prepare for all stages and will notify parents and staff members in a timely manner. If you have any questions please do not hesitate to contact your school administration. For the latest information, please visit the District website at www.fjuhsd.org.

The Board of Trustees and I thank you for the support you have shown to your students and District staff members. We remain dedicated to ensuring that all students are provided with the opportunity to reach their full potential regardless of the platform for instruction. Collectively we will get through this together.

Sincerely,



Scott Scambray, Ed.D.
Superintendent

Health and Safety Protocols

Worksite Plan Development

In accordance with the Orange County Health Care Agency (OCHCA), the Health and Safety Committee divided into the following five sub-committees, which includes representation from students, parents/guardians, classified, certificated, and management:

- Development of a Worksite Plan
- Provide Training for Employees and Students
- Plan Control Measures and Screening
- Implementation of Thorough Cleaning and Disinfecting
- Promotion of Physical Distancing

FJUHSD Approved Health and Safety Committee Recommendations

The Health and Safety Committee presented the following recommendations to the FJUHSD Board of Trustees on August 4, 2020.

- Develop site implementation team to review plan implementation daily.
- Perform site risk assessment with FJUHSD Facilities Office.
- Follow the process and procedures outlined by [California Department of Health](#).
- Establish process for potential and positive case reporting with FJUHSD Human Resources Office.
- Communicate worksite plan to and provide training for staff.

Risk Assessment and Site Implementation Team

The Buena Park High School team worked directly with the FJUHSD Facilities Office to perform a risk assessment for the site and will continue to monitor daily implementation of the worksite plan.

Performed site risk assessment with FJUHSD Facilities Office on 8/24/2020 with the following participants:

- Dan Sage, Assistant Principal, Instruction and Operations (dsage@fjuhsd.org; 714-992-8603)
- Nolina Beauchamp, FSTO Building Representative (nbeauchamp@fjuhsd.org; 714-992-8775)
- Earl Bench, Teacher, Site Member/Safety Committee (ebench@fjuhsd.org; 714-992-8657)
- Dale McCurry, Facilities Representative (dmccurry@fjuhsd.org; 714-680-5609)

The Site Implementation Team will meet weekly on Wednesdays or more often if necessary. The team consists of the following members:

- Dan Sage, Assistant Principal, Instruction and Operations (dsage@fjuhsd.org; 714-992-8603)
- Nolina Beauchamp, FSTO Building Representative (nbeauchamp@fjuhsd.org; 714-992-8775)
- Earl Bench, Site Member/Safety Committee (ebench@fjuhsd.org; 714-992-8657)
- Jose Paez, Lead Custodian (jpaez@fjuhsd.org)

This team has been designated as a contact for any COVID-19 concerns.

Training for Employees and Students

Training has been provided by FJUHSD to all parents, staff and students through videos shared via email. Videos are also posted on the school website and FJUHSD District website as well as through the link provided below. Staff will continue to be provided time to watch these videos during professional development.

The trainings cover the following areas:

- Personal safety actions:
 - Enhanced sanitation practices
 - Importance of 6 foot social distancing guidelines
 - Proper use of face coverings including removal and washing of cloth face coverings according to CDPH guidelines
- Screening practices using Center for Disease Control (CDC) and California Department of Public Health (CDPH) guidelines.
- Important information related to COVID-19 including:
 - Specific symptom identification (see list of symptoms from CDC)
 - Emphasis on not coming to work or school if exhibiting signs or symptoms of COVID-19
 - Practices for preventing spread (see visual in appendix)
 - When to seek medical attention
 - Populations particularly vulnerable
- Information to Staff Regarding:
 - Leave and workers' compensation benefits.
 - For janitorial workers and plumbers, communicate the hazards associated with working on sewage or plumbing, and performing janitorial services, since COVID-19 has been found in feces of infected persons.

[COVID-19 Training Videos for Students, Parents, and Staff Members](#)

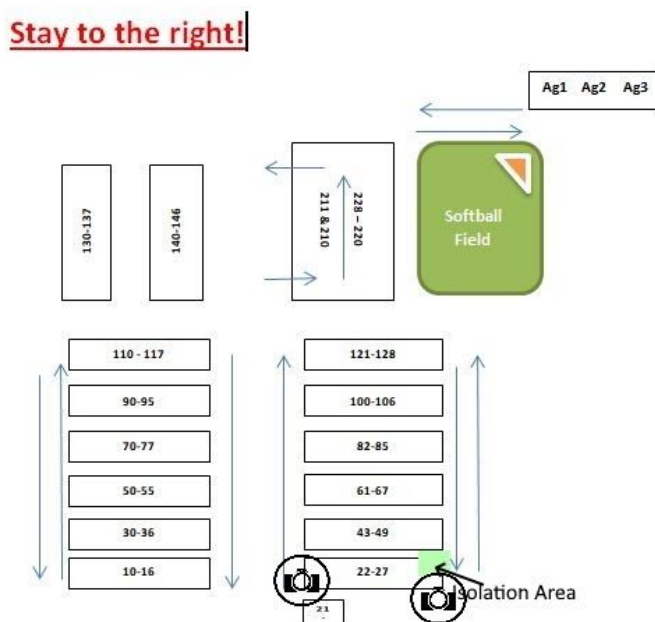
Additional student-led training video can be found on home page of school website

Screening and Control Measures

The following will be utilized for the safety of students and staff.

Screening:

- Passive Screening: Qualtrics.com
 - Qualtrics screening application will be used to support passive screening of all staff, students and guests prior to arrival on campus. Site administration will work closely with district nursing staff to follow up on any suspected case of illness. Additionally this application can be used either by way of personal phone, and or home computer.
 - [Information from Qualtrics Company](#)
- Active Screening: Thermal imaging cameras at school and office entry points for daily temperature checks located with specific locations



- On-Site COVID Testing for Staff
 - Onsite COVID-19 testing, at no cost to employees, will be provided to all staff members prior to transitioning from distance learning to the hybrid learning model.

- Thereafter, all staff members will be tested, at no cost to employees, once every 60 days or until such time that the District receives alternative guidance from the CDPH, OCHCA, and CDC or is permitted to return to a traditional instructional model.

Camera Locations:

- One entry is located at the entrance to the main hallway (in between the 10s and 20s buildings)
- Another entry is located at the east entrance to campus (room 27- previous Attendance Office)

Screening and Clearance Information:

- [BPHS Thermal Camera Details](#)
- Students will be issued a wristband daily upon clearance of active screening (no touch temperature less than 100.0 degrees Fahrenheit) and to be visibly worn for the entirety of that school day. Each day will have a unique wristband issued.
- Students arriving to school in the middle of the day will have to be screened through the front office.

Control Measures

- Directional walkways identified; floor markings and stickers for social distancing and traffic flow used throughout campus (see campus map in appendix)
- [EPA approved disinfectant spray recommended for COVID 19 provided in each classroom](#)
- No-touch thermometers in each classroom for teachers to self-screen and/or use in their classroom as needed
- Clear plastic dividers for use on desks for staff and students as needed in each classroom
- Visible safety measure signage posted throughout campus
- HVAC Units: all units have been modified to accommodate maximum volume of exterior air flow. MERV 13 filters installed by District in HVAC equipment.

Face Coverings

The following is in accordance with the [California Department of Public Health's \(CDPH\) Guidance for Face Coverings](#) and Orange County Health Care Agency:

Students must bring and utilize face coverings:

- While in classrooms
- While waiting to enter campus
- While on school grounds (unless seated eating or drinking)
- While leaving school
- While on the bus

Personal face coverings will be allowed in compliance with dress code policy.

Teachers and identified staff members will receive reusable face shields.

Personal Protective Equipment

Personal Protective Equipment (PPE) will be provided to staff and students if they do not have them, in accordance with OCHCA guidelines.

The following PPE items are available on-site for students and staff, per CDC, CDPH and OCHCA:

- Touch-free hand sanitizer stations in each classroom and office space.
- Students are responsible to bring appropriate face covering to school when on campus
 - Disposable paper masks for students and adults will be provided if theirs are lost or damaged at campus or on a school bus.
- Face shields and cloth masks for staff
- EPA approved disinfectant spray and wipes recommended for use with COVID 19
- Gloves will be provided for students and staff for the use in computer labs and any classroom with keyboards.

The following PPE will be provided for Custodial Staff, Food Service Workers, School Nurses (RN/LVN) and Instructional Aides working closely with those who may be ill:

- Gloves
- Face Shields
- N95 Masks
- Aprons and/or Coveralls

****Food Service Workers will utilize single-use disposable PPE.**

Cleaning and Disinfecting

FJUHSD will ensure sites are provided with sanitization products stored in Warehouse (including sanitizer, face masks, gloves, etc.) Cleaning supplies will be distributed by Facilities thru the District Service Center and delivered to each site. The District is using [disinfecting products](#) for use against COVID-19 on the Environmental Protection Agency (EPA)- approved list “N”. ([Safety Data Sheet Provided](#))

- Custodial will engage in daily cleaning with weekly deep cleaning on Wednesdays
 - Clean and disinfect: high traffic and high contact areas, student desks, doors, handrails, light switches, desktop computers, countertops, pull handles, faucets, paper dispensers, toilets, air dryer, sinks, any shared equipment
 - Custodians will follow product instruction and [OSHA requirements](#) including proper ventilation during cleaning and disinfecting.
- Disinfectant products are available for both staff and students to disinfect classroom surfaces as needed or during passing periods.
 - The disinfectant product provided has a 45 second dwell time and requires no PPE
 - Hands free paper towel dispensers will be provided in classrooms
 - Additional time for passing periods has been created to allow for an 8 minute passing period in order to allow for social distancing in transition to the next class and to provide an opportunity for sanitation of classrooms
 - Students will also have the option to wipe down their work space
- Touchless hand sanitizer will be readily available in classrooms, hallways, offices and high traffic areas for staff and students.
- Buses will be thoroughly cleaned and disinfected daily. .
- CDC recommended signage will be posted emphasizing basic infection-prevention measures, including hand-washing signs in restrooms.

Social Distancing

Social Distancing will limit the spread of the virus. Buena Park High School will make a concerted effort to:

- Restrict non-essential visitors, volunteers, and activities involving outside groups.
 - The Qualtrics application will be utilized to monitor the passive screening of students, staff and visitors on campus.
 - This screening will occur at home, prior to coming to campus.
 - [Qualtrics Company Information](#)
 - The school site will receive a report with the results of the screening.
- Limit group activities wherever practicable.
- Limit use of shared outdoor equipment and objects and encourage physical activity that requires minimal contact with surfaces.
- Divide students into three cohorts to allow for less students physically present on campus and in classrooms on any given day.
- Direct flow in walkways by using floor markings and stickers for social distancing (see campus map in appendix)
- Arrange classroom space to remove all non-essential furniture, allowing maximum space for students and staff, in accordance with CDPH guidelines.
- Arrange student desks 6 ft. apart, when practicable.
- Install visible safety measure signage posted throughout campus.
- Student Restroom Use: When possible, restroom doors will be left open. In multiple stall bathrooms, students will limit capacity based on social distancing guidelines.
- Water Fountains and Bottle Stations: No water fountains will be permitted for use. All students will need to bring their own reusable water bottle to utilize the bottle filling stations.
- Social distancing to be monitored by site administration and campus supervisors before school, at break, during lunch and passing periods, and upon the conclusion of the school day as students exit the campus.

Breaks and Lunch

- Buena Park High School will be considered a closed campus during break and lunch to minimize outside exposure for students
- Students will have multiple outdoor seating and standing options which allow for social distancing
- Social distancing to be monitored by site administration and campus supervisors
- Buena Park will employ the use of 2 additional mobile food carts to spread out student food lines
- Buena Park will discourage any shared food or beverages between students.

Food Services

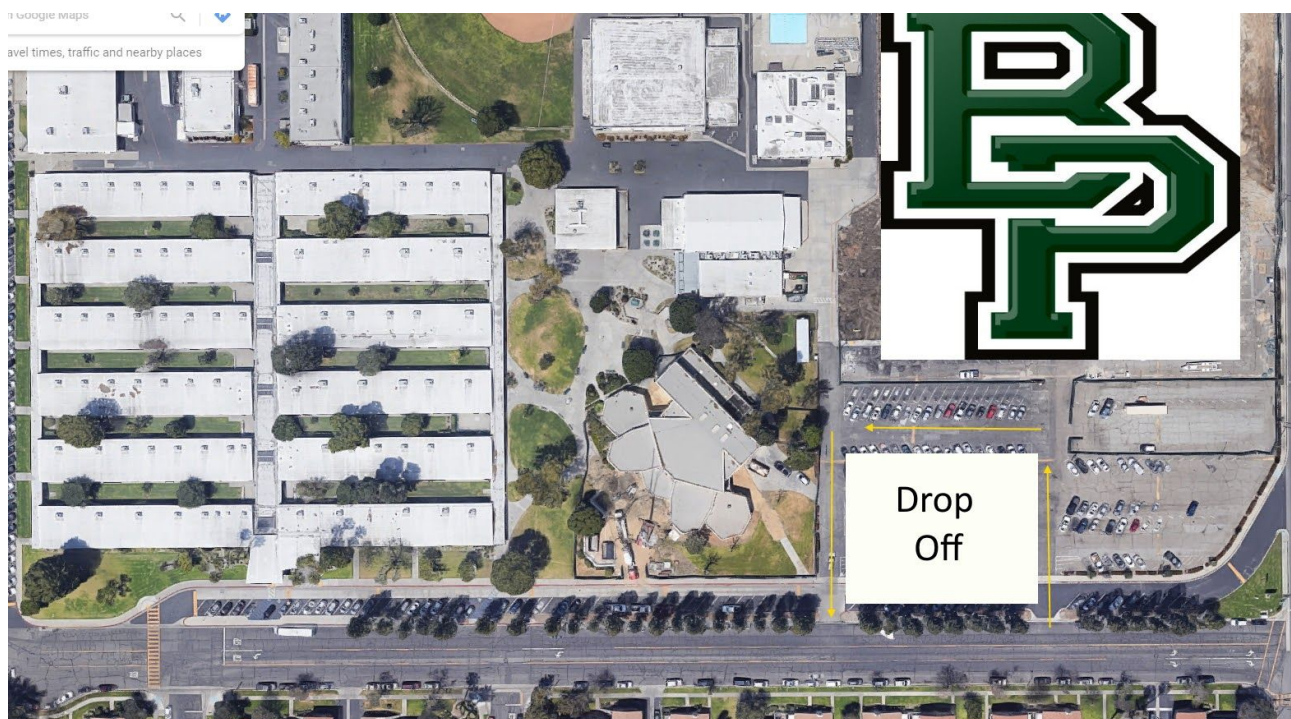
The Food Services of FJUHSD will participate in all USDA waivers that allow for flexibility in response to the Covid19 uncertainties. Waivers allow for meal time flexibility, parent/guardian meal pick-up, not requiring students to congregate during meals, and serve versus offer school meals. FJUHSD Food Services has

created a plan to maintain the health of safety of staff, students and parents. Please see the complete [Food Services Department Safety Plan](#).

- Participating in the National School Lunch Program (in compliance with all meal patterns)
 - All schools will serve and offer meals during breakfast, lunch, and supper (at 4 qualified schools)
- All schools will have on-campus operations & Grab-and-Go (walk-up or drive thru)
 - Grab-and-Go (walk-up or drive thru)
 - Motorized carts will be set up in student parking lot to serve all meals for cohorts online that day
 - On-campus operations
 - Meals will be served at the cafeteria, snack bars, motorized cart in the quad (every other cashier/POS will be closed in accordance with social distancing guidelines)
- PPE's and safety protocols in accordance with CDC, CDPH, CDE, and OCHCA guidelines
 - All Food Service workers will be equipped with adequate disposable PPE's (face masks, face shields, gloves, and gowns)
 - Touchless payment through the use of scanners, student ID cards, and encouraging families to load funds to online account
 - Signage/posters/ and decals with safety measures and protocols for both staff and students (e.g. six-feet apart, washing of hands, Covid symptoms)

Before and After School

- Buena Park will educate and encourage students to avoid congregations while arriving to or leaving campus.
- Students will utilize the directional walkways, signage and school map in order to determine entry and exit routes in order to maintain social distancing.
- Parents are encouraged to drop students off and pick students up in the student parking lot, which has ample parking and space to allow for distancing as students enter and leave campus. See map below.



- Following district guidelines, all after school activities or events must adhere to the following: social distancing required, outdoor activities only until advised otherwise, masks worn except in the pool or during heavy exertion periods, only those participating in the activity can be present, no sharing of equipment, a maximum of 50 people for any activity or practice and an allowance for those who do not wish to practice or participate in person.

District Transportation Protocol During COVID19

- FJUHSD Transportation Department will utilize the California Association of School Transportation Officials (CASTO) [Road Map on Guidance to Reopening Pupil Transportation](#).
- The District will implement the recommendations and guidelines for best practices outlined by CASTO to establish sustainable mitigation efforts, engage and train all staff against COVID-19 within the Districts Transportation Department.

CoVid-19 Testing And Reporting

Suspected Cases

Staff will follow the protocols on the [COVID-19 Screening Flow Chart listed in the appendix \(CDPH\)](#).

Confirmed Cases

When BPHS receives information regarding an employee or student testing positive for COVID-19 the following steps will be taken:

- Contact will be made to Dan Sage (dsage@fjuhsd.org), Assistant Principal

(Please include the following information:

- The name of the person confirmed
- Date of diagnosis
- If known, date of potential exposure
- Date of first symptoms
- Date of test
- Last date at Buena Park High School Campus
- Were personal protective equipment used and social distancing guidelines followed.
- Names of any individuals who had physical contact with the infected person or spent 15 minutes or more within a six feet distance

Administration will contact Human Resources (HR) immediately.

Human Resources will contact OC Healthcare Agency (OCHA) for guidance.

The District will follow OCHSA guidance regarding notification and will make sure the individual is quarantined until sent home utilizing the [FJUHSd COVID-19 Screening Flow Chart](#).

If notification is required, FJUHSd will send information to those impacted in accordance with OCHCA agency guidelines in regards to reporting. BPHS will follow the state and local guidelines.

Student or Staff Becomes Ill During the Day

If a staff member or student becomes ill during the school day:

- Will utilize the process outlined in the [possible exposure flowchart](#) listed in the appendix
- The ill person will be taken to the “[isolation area](#),” on the north side of the 20s building.
- Temperature and symptoms will be evaluated
- While checking temperatures and symptoms - staff must be in a mask, gloves, and/or shields
- Students’ parents will be notified to pick student up
- If the parent does not respond or arrive and symptoms become worse, then 911 will be called
- Staff members will be released to return home
- If too sick to drive, then 911 will be called
- The impacted classroom or area will be evacuated and left unoccupied for 24 hours before sanitation
- Custodial staff will be notified of potential cases in order to properly disinfect the area
- It will be recommended that students and staff in prolonged, close contact with the impacted individual isolate until results of the test are returned
- In order to return to campus, the student or staff member will need to present to an administrator a negative test result and/or have been in isolation for 14 days
- Will follow [Return to school/work guidelines link](#)

CoVid FAQ

What do I do if my child is experiencing COVID-19 Symptoms while at home?

If your child is experiencing COVID-19 symptoms (see chart in appendix), please keep them at home and contact your child's health care provider. Please contact our Assistant Principal of Student Services at 714-992-8623 or ccrawford@fjuhsd.org to report the absence; a COVID-19 related absence is excused.

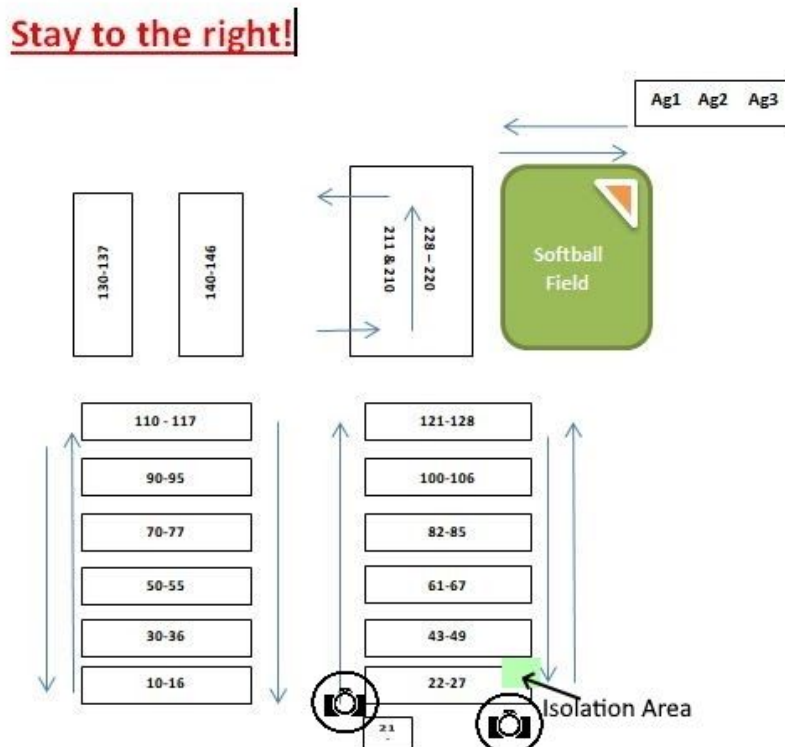
What if someone in our household tested positive for COVID-19?

If someone in your household tested positive for COVID-19 and is currently under quarantine or self-isolation, you should follow the advice as prescribed by your healthcare provider, along with the guidelines from the Orange County Health Care Agency (OCHCA) on how long to remain at home and when to return to school. Please make sure to contact the school. Please contact our Assistant Principal of Student Services at 714-992-8623 or ccrawford@fjuhsd.org

What happens if a student demonstrates COVID-19 symptoms while at school?

If a child becomes ill during the school day, the following steps will be taken:

- The student is to go to the isolation area, on the north side of the 20s building. (See map below)



- Temperature and symptoms will be evaluated; student will remain in the isolation area until they are picked up by a parent or guardian.
- If the parent/guardian does not respond or arrive and symptoms become worse, then 911 will be called.
- The school site will notify our District Office regarding the suspected case and all confirmed COVID-19 cases with OCHCA, who will assist the District in the developing course of action for a positive school or classroom dismissal.

What happens if a positive COVID-19 case occurs at Buena Park High School?

For any positive COVID-19 case the following protocol will be followed:

In accordance with state and local laws and regulations, Buena Park High School administration will notify FJUHSD Human Resources for staff and Educational Services for students with the following information:

- The name of the person confirmed
- Date of diagnosis
- If known, date of potential exposure
- Date of first sign of symptoms
- Date of test
- Last date on the Buena Park High School Campus
- Names of any individuals who had physical contact with the infected person or spent 15 minutes or more within a six feet distance
- Determine if personal protective equipment used and social distancing guidelines followed.

The District Office will coordinate a response with OCHCA. After receiving direction from OCHCA, the District designee will only notify students, staff, and families who have been potentially exposed to COVID-19 and provide health recommendations and guidance from OCHCA.

A positive COVID-19 case may lead a classroom, multiple classrooms, or a school to return to distance learning for a period of time. Our Superintendent and Board of Trustees will determine any closure after consultation with local and state guidelines.

The impacted areas or classrooms will receive intensive cleaning and sanitation prior to reopening.

How are others notified they were in contact with an individual who tested positive for COVID-19?

FJUHSD will work with OCHCA to determine close contact and low risk contacts. Individuals identified will be contacted and outlined specifics regarding how long the individual must quarantine, steps to mitigate contracting the coronavirus, and list symptoms associate with virus will be reviewed.

All HIPPA notifications guidelines for privacy are always followed.

Employee Screening

Employees must monitor themselves for the following symptoms:

- Fever above 100.0 with no touch thermometer
- Chills or unexplained fatigue
- Sore throat
- Cough
- New loss of taste or smell
- Other flu-like symptoms

Employee Possible Exposure

Employees who believe they may have been exposed should follow these steps:

- Follow the guidance in the [Possible Exposure Flowchart](#)
- Contact Dr. Berg with the following information:
 - Date of diagnosis
 - If known, date of potential exposure
 - Date of test
 - Last date on the Buena Park High School Campus
 - Names of any individuals who had physical contact with the infected person or spent 15 minutes or more within a six feet distance
 - Dr. Berg will contact HR with this information
 - HR will coordinate responses.

After reviewing the situation, HR will only notify students, staff, and families who have been potentially exposed to COVID-19 and provide health recommendations and guidance and staff will follow the [Return to Work flowchart recommendations](#).

Appendix

Potential Hybrid Schedule

Campus Map with Pedestrian Flow Markings

Student Return to School Guidelines

Staff Return to Work Criteria

Symptom Reference Guide

Possible Exposure Screening Flowchart

Screening Flowchart

How to Protect Yourself Graphic

Symptoms Graphic

OC Together: School Reopening Checklist Attestation

Links

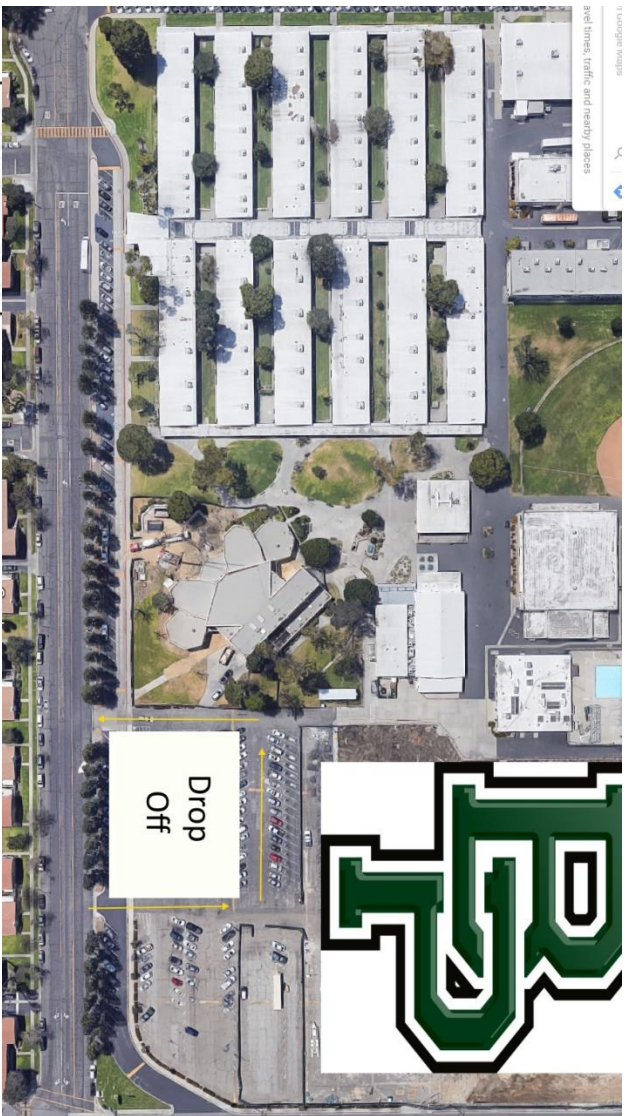
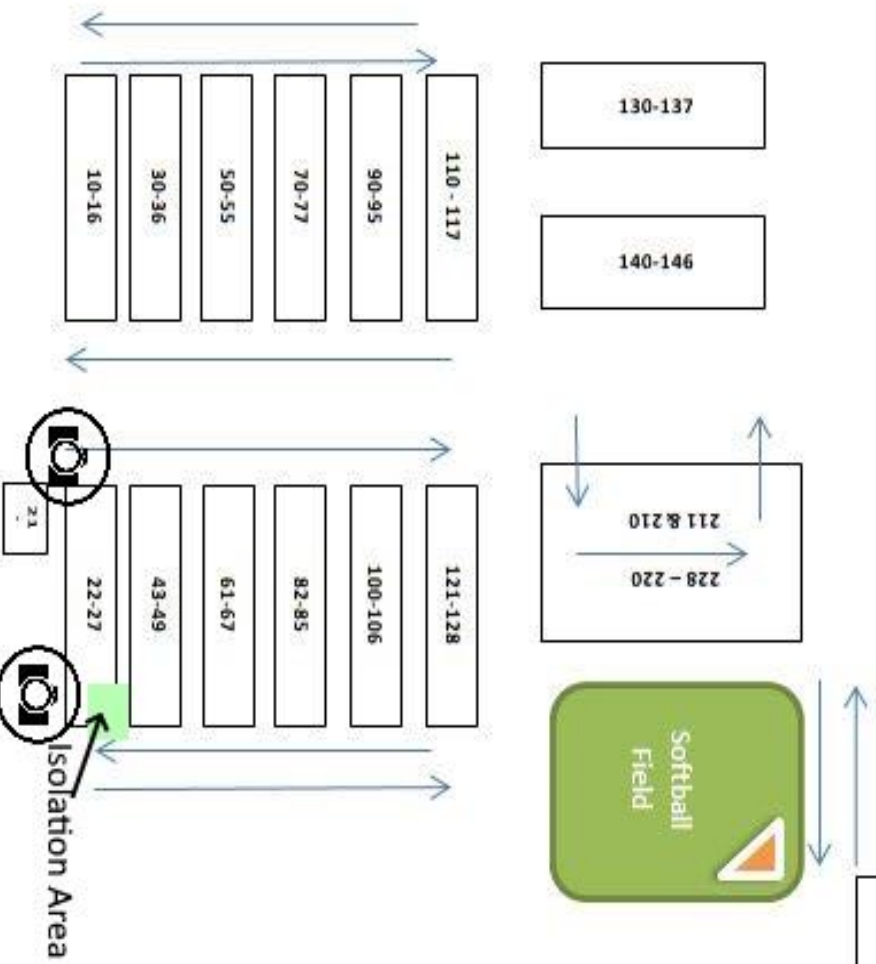
- [District Food Services Safety Plan](#)
- [Transportation Safety Plan \(California Association of School Transportation Officials\)](#)

Potential Hybrid Schedule - to be ratified by Board of Trustees prior to opening

Please see [school website](#) for most current bell schedule

Bell schedules for the transition from distance learning to a hybrid learning model continue to be negotiated by the District and FSTO; once the hybrid bell schedules have been determined they will be communicated with staff, students and parents and made available on the District's and schools' websites.

Stay to the right!





FJUHSD Student Return-to-School Guidelines COVID19

If the student/parent/caregiver answers YES to any question in Section 1 but NO to any questions in Section 2 of the ([Daily Home Screening Doc](#)), the student would be excused from school in accordance with existing school illness management policy (e.g., until symptom-free for 24 hours without fever reducing medications).

If the student or parent or caregiver answers YES to any question in Section 1 and YES to any question in Section 2 of the ([Daily Home Screening Doc](#)) , the student should be referred for evaluation by their healthcare provider and possible testing as directed by the doctor. FJUHSD will not require testing results as a part of return to school policies. Students who have received a negative test result should be allowed to return to school once their symptoms have otherwise improved in accordance with existing [CDC Guidelines](#).

Students who had been diagnosed with COVID-19 or who answered YES to any component of Section 1 AND YES to any question of Section 2 previously on the ([Daily Home Screening Doc](#)) AND do not have evidence of a negative test result should be permitted to return to school as long at they remain in line with current CDC recommendations in "[When Can I Be Around Others](#)" and are no longer showing symptoms. A negative test or doctor's note will not be required for return. Questions regarding return to school should be jointly decided in consultation with parents or caregivers, school personnel, and the student's healthcare provider.

Students who are excluded from school should be afforded the opportunity, as soon as feasible when they are well enough to participate in classwork, to make up any missed classwork without penalty in order to reduce mental or physical anxieties about missed academic opportunities.

Minimum Criteria for Return to Work

TESTED

Symptomatic

Positive and Negative

At least 3 days (72 hours) have passed since recovery, defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath); and, at least 10 days have passed since symptoms first appeared.

Asymptomatic

Positive

A minimum of 10 days have passed since the date of their first positive COVID-19 test. If they develop symptoms, then the criteria for laboratory confirmed cases with symptoms apply.

Negative

Employees should quarantine at home for 14 days after the last known close contact with the case patient. Symptoms can develop even after testing negative within 14 days after exposure. The LHD may consider allowing earlier return to work only for an employee in a critical infrastructure industry in which the essential operations of the workplace would be compromised by quarantine of the employee and no alternate staff can perform the same role.*

UNTESTED

Symptomatic

Testing is highly recommended. If the employee cannot be tested, use the same criteria for return to work as laboratory confirmed cases.

Asymptomatic

Employees who had close contact to a laboratory-confirmed case patient at work, home, or in the community and do not have symptoms.

OR

Employees who refuse or are unable to be tested after close contact with a laboratory-confirmed case, despite recommendation for testing from LHD or healthcare provider, and do not have symptoms.

Employees should be quarantined at home for 14 days after the last known close contact with the case patient. Testing is highly recommended; if testing has not occurred, the LHD may consider allowing an employee who had close contact to a confirmed case to continue to work only in a critical infrastructure industry in which the essential operations of the workplace would be compromised by quarantine of the employee and no alternate staff can perform the same role.*

Employees who develop symptoms of COVID-19 while in quarantine should contact their healthcare provider. Even if they are not tested, the same criteria for return to work should be used as laboratory-confirmed cases.

Symptom Reference Guide

SECTION 1: Symptoms

If a child has any of the following symptoms, that indicates a possible illness that may decrease the student's ability to learn and also put them at risk for spreading illness to others.

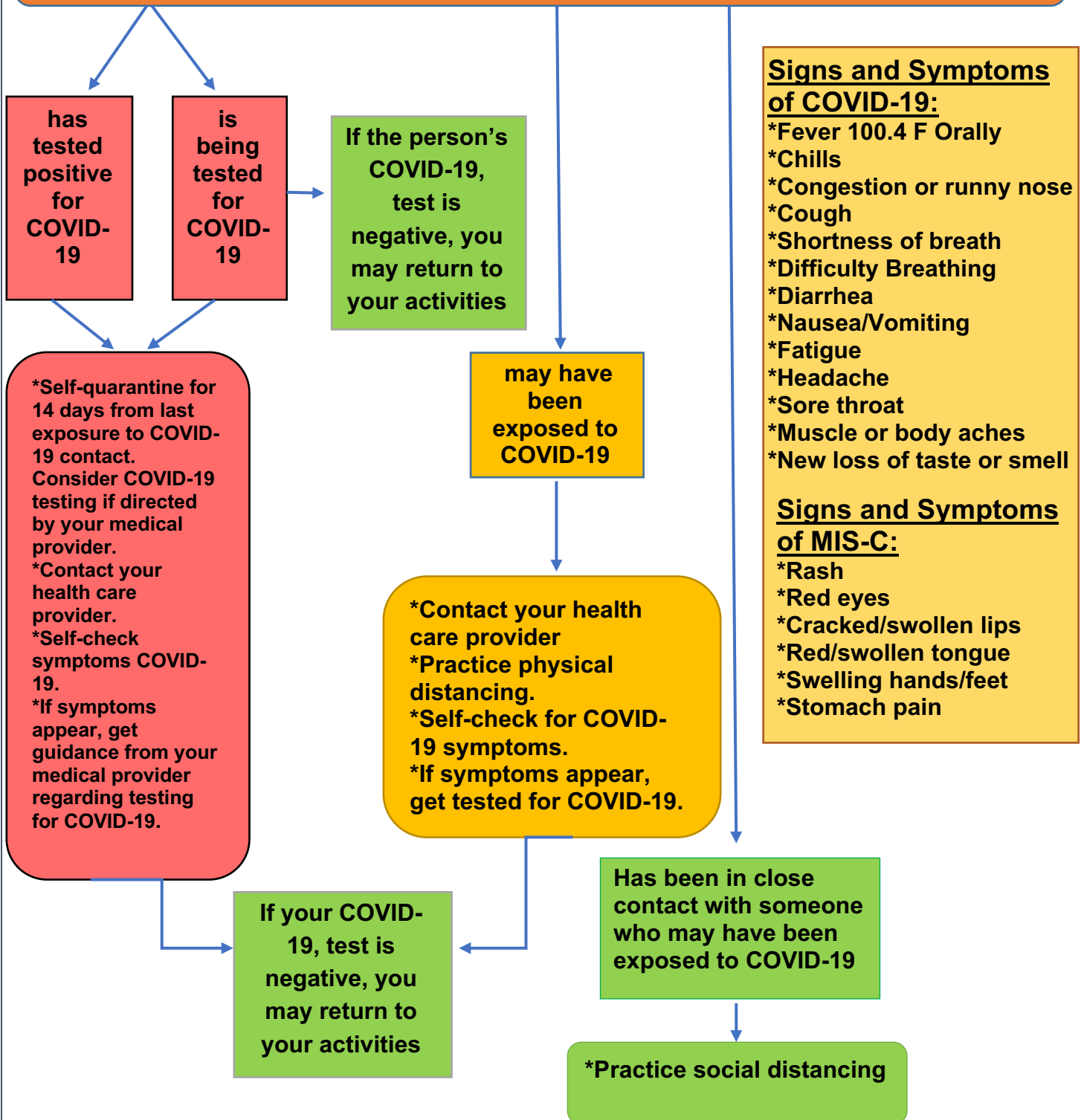
- Temperature 100.0 degrees Fahrenheit if taken with a non contact thermometer or higher or 100.4 when taken by mouth.
- Sore throat;
- New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline);
- Diarrhea, vomiting, or abdominal pain; or new onset of severe headache, especially with a fever.

SECTION 2: Close Contact/Potential Exposure

- Had close contact (within 6 feet of an infected person for at least 15 minutes) with a person with confirmed COVID-19: OR
- Had close contact (within 6 feet of an infected person for at least 15 minutes) with person under quarantine for possible exposure to SARS-CoV-2; OR
- Traveled to or lived in an area where the local, Tribal, territorial, or state health department is reporting large numbers of COVID-19 cases as described in the [Community Mitigation Framework](#)
- Live in areas of high community transmission (as described in the [Community Mitigation Framework](#)) while the school remains open.

FJUHSD COVID-19 Exposure Screening Flow Chart

Student or staff share they have been exposed/in close contact, within 6 feet for 15 minutes or greater (Without PPE), with someone who...



FJUHSD COVID-19 Screening Flow Chart

Student or Staff complains of COVID-19 or MIS-C symptoms. Mask student or staff (unless they are having difficulty breathing, if so call 9-1-1).

- *Place student in a room away from others;
- *Staff should go home immediately.

Signs and Symptoms of COVID-19:

- *Fever 100.4 F Orally
- *Chills
- *Nasal congestion
- *Runny nose
- *Shortness of breath
- *Difficulty Breathing
- *Diarrhea
- *Nausea/Vomiting
- *Fatigue
- *Headache
- *Muscle or body aches
- *New loss of taste or smell

Signs and Symptoms of MIS-C:

- *Rash
- *Red eyes
- *Cracked/swollen lips
- *Red/swollen tongue
- *Swelling hands/feet
- *Stomach pain

VERBAL

- *When did symptoms appear?
- *Recent COVID-19 exposure?

VISUAL

- *Difficulty or Rapid Breathing (without recent physical activity)
- *Flushed cheeks
- *Fatigue
- *Extreme Fussiness
- *Coughing
- *Other COVID-19 Signs or Symptoms

PHYSICAL

- *Temp > 100.4 F Orally
- *Temp > 100.0 F No Touch

Verbal, Visual, & Physical concerns out of range?

NO

Allow to rest for 10 minutes

Improving

YES

Back to Class

YES

- *Isolate
- *Send home ASAP
- *Contact Provider
- *Contact Public Health

NO

Follow-Up with Student/family Health Services Administrator

YES

- Call 9-1-1 (EMS)
- *Trouble Breathing
 - *Bluish Lips/Face
 - *Chest Pain
 - *New Confusion
 - *Unable to wake or stay awake

How to Protect Yourself and Others

Accessible version: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Know how it spreads



- There is currently no vaccine to prevent coronavirus disease 2019 (COVID-19).
- **The best way to prevent illness is to avoid being exposed to this virus.**
- The virus is thought to spread mainly from person-to-person.
 - » Between people who are in close contact with one another (within about 6 feet).
 - » Through respiratory droplets produced when an infected person coughs, sneezes or talks.
 - » These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.
 - » Some recent studies have suggested that COVID-19 may be spread by people who are not showing symptoms.

Everyone should

Clean your hands often



- **Wash your hands** often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, **use a hand sanitizer that contains at least 60% alcohol**. Cover all surfaces of your hands and rub them together until they feel dry.
- **Avoid touching your eyes, nose, and mouth** with unwashed hands.

Avoid close contact



- **Limit contact with others as much as possible.**
- **Avoid close contact** with people who are sick.
- **Put distance between yourself and other people.**
 - » Remember that some people without symptoms may be able to spread virus.
 - » This is especially important for **people who are at higher risk of getting very sick**. www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html



cdc.gov/coronavirus

Cover your mouth and nose with a mask when around others



- **You could spread COVID-19 to others** even if you do not feel sick.
- **Everyone should wear a mask in public settings** and when around people not living in their household, especially when social distancing is difficult to maintain.
 - » Masks should not be placed on young children under age 2, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance.
- **The mask is meant to protect other people** in case you are infected.
- Do **NOT** use a facemask meant for a healthcare worker.
- Continue to **keep about 6 feet between yourself and others**. The mask is not a substitute for social distancing.

Cover coughs and sneezes



- **Always cover your mouth and nose** with a tissue when you cough or sneeze or use the inside of your elbow.
- **Throw used tissues** in the trash.
- Immediately **wash your hands** with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.

Clean and disinfect



- **Clean AND disinfect frequently touched surfaces** daily. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks. www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html
- **If surfaces are dirty, clean them:** Use detergent or soap and water prior to disinfection.
- **Then, use a household disinfectant.** You can see a list of [EPA-registered household disinfectants here](#).

Symptoms of Coronavirus (COVID-19)

Know the symptoms of COVID-19, which can include the following:



Symptoms can range from mild to severe illness, and appear 2–14 days after you are exposed to the virus that causes COVID-19.

**Seek medical care immediately if someone has
Emergency Warning Signs of COVID-19**

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Bluish lips or face

This list is not all possible symptoms. Please call your healthcare provider for any other symptoms that are severe or concerning to you.



**Centers for Disease
Control and Prevention**
National Center for Emerging and
Zoonotic Infectious Diseases

cdc.gov/coronavirus



In accordance with the [OC Health Officer's Orders](#) effective June 20, 2020, all businesses, industries and entities that reopen in Orange County shall post an industry-specific checklist and attestation at a visible location at the public entrance of each property. The OC Health Care Agency and the Orange County Department of Education recommend county schools follow this checklist that is supplemental to the [COVID-19 California Department of Public Health \(CDPH\) Industry Guidance: Schools and School-Based Programs](#). The checklist is a summary. Districts and schools should familiarize themselves with the complete CDPH guidance before using this checklist.

1. Develop a Written Worksite Specific Plan

- Identify the person(s) responsible for implementing the plan.
- Perform a risk assessment and identify the measures that will be taken to prevent spread of the virus. (May be completed by the school or district)
- Develop a plan that is consistent with recommendations by the [California Department of Public Health \(CDPH\)](#) for when a staff member, child or visitor becomes sick or tests positive for COVID-19. The plan should include the following:
 - Identify a process to investigate COVID-19 cases, alert the local health department, and identify and isolate close contact with students or staff until they are tested.
 - Considerations for a partial or total closure in response to a student, teacher or staff members testing positive for COVID-19.
 - A plan for communicating positive cases to staff and parents, and for the return of students or employees who have recovered from the illness.
- Develop a plan for maintaining healthy operations that is consistent with recommendations by the CDPH.
- Train and communicate the plans with employees and employee representatives.
- Develop a process to check for compliance and to document and correct deficiencies.
- Develop a plan for distance learning should school(s) need to temporarily close due to COVID-19.

Please post this checklist on campus in a visible location.

2. Provide Relevant Training for Employees and Students

- Train all staff and students and provide educational materials to families in the following safety actions:
 - Enhanced sanitation practices
 - Physical distancing guidelines of six feet and their importance
 - Use of face coverings including proper use, removal, and washing of cloth face coverings according to CDPH guidelines.
 - Use a tissue to wipe their nose and to cough/sneeze inside a tissue or elbow. Throw tissues away and wash hands immediately.
 - Screening practices using CDC guidelines.
 - Information related to COVID-19 including the following:
 - Specific symptom identification
 - Emphasis on not coming to work or school when exhibiting signs or symptoms of COVID-19
 - Practices for preventing spread
 - When to seek medical attentions
 - Vulnerable populations
- Provide information to staff regarding:
 - Leave and workers' compensation benefits.
 - For janitorial workers and plumbers, communicate the hazards associated with working on sewage or plumbing, and performing janitorial services, since COVID-19 has been found in feces of infected persons.

3. Plan Individual Control Measures and Screening

- Identify a process for symptom screenings and/or temperature checks for all staff and students.
 - Students and staff who have a temperature 100.4 or higher will be sent home and remain home until fever free without using fever reducing medications for 72 hours.
- Require staff or students who are sick or exhibiting symptoms of COVID-19 to stay home.
- Food service workers and staff in routine contact with the public (e.g., front office) should use gloves and facial coverings.
 - Gloves should be disposed of immediately after use and not be worn for extended periods of time unless being changed frequently.
- Face coverings should be worn by students, staff and visitors when six feet of distancing is not feasible and other exemptions do not apply. In some circumstances, Cal/OSHA standards may require respiratory protection for staff.
- Develop routines enabling students and staff to regularly wash their hands at staggered intervals.
- Post signage to remind students, staff, family members and any authorized visitors to wear face coverings and practice physical distancing according to CDPH guidelines and Executive Orders.

Please post this checklist on campus in a visible location.

4. Implement Thorough Cleaning and Disinfecting Protocols

- Perform thorough cleaning in high traffic areas.
- Clean and disinfect frequently touched surfaces within school and on school buses at least daily and, if practicable, frequently throughout the day by trained custodial staff.
- Buses should be thoroughly cleaned and disinfected daily and after transporting any individual who is exhibiting symptoms of COVID-19.
- Limit use of shared playground equipment and objects and encourage physical activity that requires less contact with surfaces.
- Regularly clean and sanitize shared equipment when transferred between students and/or staff.
- Provide time for workers to implement cleaning practices during their shift.
- Ensure that sanitary facilities stay operational and stocked at all times.
- Ensure adequate supplies to support healthy hygiene behaviors.
- Post signs in schools, workplace and common areas emphasizing basic infection-prevention measures, including posting hand-washing signs in restrooms.
- Use products approved for use against COVID-19 on the Environmental Protection Agency-approved list, and follow product instructions and Cal/OSHA requirements including proper ventilation during cleaning and disinfecting. Keep products away from students.
- Discontinue any shared food or beverages by students and/or staff.
- Check air filters and filtration systems to ensure optimal air quality.

5. Promote Physical Distancing Guidelines

- Implement measures to promote six feet of physical distancing in accordance with [the Orange County Health Officer's strong recommendation effective June 20, 2020](#).
- For classroom space, consider the following:
 - Limit the number of students/staff in enclosed areas.
 - Students remaining in the same space and group as small and consistent as practicable, and minimize movement of students and teachers/staff as much as practicable.
 - Consider ways to establish separation of students through other means if practicable such as:
 - Six feet between desks
 - Partitions between desks; use clear plastic, study carrels or other barriers where six feet of physical distancing cannot be maintained
 - Markings on classroom floors to promote distancing
 - Arranging desks in a way that minimizes face-to-face contact
 - Space teacher and other staff desks at least six feet apart from student desks.
 - Use non-classroom space for instruction.
- In non-classroom spaces, consider the following:
 - Establish directional hallways and passageways for foot traffic, if possible, to reduce instances where individuals pass one another face-to-face.
 - Clearly mark areas where students, staff and visitors must queue to maintain physical distancing, or use alternative entry requirements.
 - Limiting nonessential visitors, volunteers, and activities. Use an appointment system, stagger appointments and reduce walk-ins.

Please post this checklist on campus in a visible location.

- Reconfigure waiting areas, lobbies, workstations and employee break rooms, if possible, to allow for at least six feet of distance.
- Limiting communal activities where practicable
- Minimizing congregate movement as much as possible.
- Serving meals in classrooms or outdoor areas where practicable.
- Adjust staff meetings to ensure physical distancing, and use phone or webinars if possible.
- For arrival and departure, consider the following:
 - Minimize contact at school between students, staff, families and the community as much as practicable.
 - Designate drop-off and pick-up locations that discourage large gatherings. Consider alternate scheduling.
 - Clearly designate entrances and separate exits if possible.

Please post this checklist on campus in a visible location.

School name

District name

ORANGE COUNTY TOGETHER

SCHOOL REOPENING ATTESTATION



On behalf of the Fullerton Joint Union High School District, I attest that I have taken the steps necessary to reopen school in a safe and responsible manner and completed the following measures in accordance with the industry-specific guidelines from the California Department of Public Health and the requirements of the Orange County Health Care Agency:

1. Develop a Written Worksite Specific Plan
2. Provide Relevant Training for Employees and Students
3. Plan Individual Control Measures and Screening
4. Implement Thorough Cleaning and Disinfecting Protocols
5. Promote Physical Distancing Guidelines

Dr. Sonje Berg

Site Administrator

8/25/2020

Date

Dr. Scott Scambray

Superintendent or Designee

8/25/2020

Date

Buena Park High School

School

Fullerton Joint Union High School District

District

Please post this attestation on campus in a visible location.