2021-2022 Applicant Instructions for Current Eighth Grade Students
Troy Tech/International Baccalaureate/Cambridge AICE and Honors Programs at Troy
(FAQ's updated 1-7-2021)

Three circumstances in particular define the number of students that Troy may accept each year:
1. the physical size of the school itself,
2. the number of students coming from Troy's feeder junior high school and from the district at large through its open enrollment process, and
3. the scholastic and career interests, academic levels, and abilities of the students. Because Troy Tech is a four-year program that begins with classes in the ninth grade, <u>only</u> current eighth grade students are eligible to apply.

ONLINE APPLICATION PROCESS

The Online Application for the 2021-2022 School Year is available ONLINE December 1, 2020 to January 29, 2021. Due to COVID, Troy Tech Testing will NOT occur for this year's applicants; testing will NOT occur on the previously scheduled January 9, 23, or 30, 2021 dates. Instead of testing, the completed online application will be reviewed for acceptance into Troy Tech, International Baccalaureate, Cambridge AICE, and Honors placement at Troy.

Before completing the application, collect these items. You can use the "Save" button to receive an email link to continue the application later.
1) Names and email addresses of current math and English teachers
2) Current student schedule showing math course name; you may include the math course syllabus or picture of math textbook cover
3) One writing sample from your 8th grade English class (with current 8th grade teacher score or comments preferred)
4) If applicable, copy of student's current IEP or Section 504 Accommodation Plan
Optional items: Math and English standardized test scores, Benchmark scores (such as iReady) showing reading comprehension level, Report cards from junior high (grades 7-8) or middle school (grades 6-8)

The application link is HERE. The application uses JotForm; no account or app is needed, but emails may be labeled "Troy Tech via JotForm."

FREQUENTLY ASKED QUESTIONS (FAQ's)

Please note that many of your questions can be answered by Troy staff at Information Events posted on applicants.troyhigh.com

1. **Who needs to apply for the Troy Tech/IB/Cambridge/Honors Programs at Troy?** Any eighth grade student considering Troy Tech, International Baccalaureate, Cambridge, or Honors at Troy. We welcome students within Troy's attendance area, within the Fullerton Joint Union High School District (FJUHSD) as well as residents outside of FJUHSD. For residents outside FJUHSD, the basis for attendance at Troy will be the Troy Tech Program; families will be given information regarding obtaining an inter-district permit at March registration.

Application Requirements/Process/Evaluation Questions
2. **If I haven't written an essay in Language Arts, would it be appropriate to submit an essay from a different class?** Troy's English Department and admissions staff will review ALL writing samples that are submitted, even if it is for another subject area. Ultimately, the writing sample you choose to submit should be the best representation of your critical thinking and writing skills at this moment. With this in

mind, the department prefers analytical writing as opposed to creative writing (poems, etc.). The English department is requesting recent writing samples, but if you have not completed any writing assignments this school year, a sample from 7th grade is acceptable; if you choose to submit a 7th grade writing sample, please also submit a paragraph or short response from an 8th-grade course, even if it is brief.

3. **If I have a private writing tutor, can I submit an essay that I wrote and submitted to my writing tutor rather than the one from my current school?** Troy's English department requests a writing sample from your current school, not a private tutor or writing for an organization/event outside of the school setting. See details in previous question.

4. **If I submit an application now, can I update the application?** Yes, you can update information anytime between now and January 29, 2021 using the "**Edit Submission**" link sent to you in the confirmation email with subject line "Submitted: Troy Tech Application for 2021-2022 School Year"

5. **Is there an advantage to submitting an online application earlier than the deadline? Will you run out of openings if I submit closer to the January 29, 2021 deadline?** All applications submitted between December 1, 2020 and January 29, 2021 will be considered. The advantage to submitting sooner is only that we have more time to contact you if there is any problem with file viewing or any missing information.

6. **I provided my math and English teacher's emails, but would like to know how you will be using the information from my teachers?** We will send an email to your teachers during the application window December 1, 2020 through January 29, 2021. The email will have an optional feedback form. We understand that teacher workload is impacted by COVID and it is not required that teachers reply. Thus, this component is truly optional and will not be held against your application. It is an attempt to collect further data about your math and English coursework that could be used to assist with placement at Troy.

7. **Since the qualifying test has been cancelled, how will you evaluate online applications?** The online application will collect data regarding the student's math and English coursework. Troy will evaluate applications collaboratively with department leaders, administration, and program coordinators. Objective criteria will be used. For example, Troy's English teachers will review and score the submitted writing samples.

Application TROUBLESHOOTING Questions - Errors on the application

8. **I am getting an error message** ("Jotform Whoops! 404") **when I try to check or review a file that I've uploaded while filling out the application. How do I fix this?** You don't need to do anything. The application is still working. If you have uploaded more than one file for a question, this message shows up UNTIL you press "Submit." After submitting, you receive a confirmation email with subject line "Submitted: Troy Tech Application for 2021-2022 School Year." That email will have all of the corrected links and you can double check your files. If you want to change or update an uploaded file, you can edit until January 29 (see questions #4 & 5 above) using the "**Edit Submission**" link on the top line of your confirmation email. (Technical explanation - on the back end, when you upload more than one file, the multiple URL's are temporarily combined/concatenated until you submit creating an invalid link.)

9. **Does the application require uploaded files of a certain file type?** No. The application is designed to accept a variety of file types - documents or images. To name a few, it will accept PDF, DOC, DOCX, PNG, JPG, JPEG, phone screenshots, and more.

10. **How does "Save" work? If I press "Save" is the application submitted? How do I go back and submit?** After you press "Save," you receive a confirmation email with subject line "Continue this form later: Troy Tech Application for 2021-2022 School Year." When you are ready to continue, return to this email and click "Continue form." Finish, click "Save" and then "Submit." The application is NOT submitted until you press "Submit" which is confirmed by the "Submitted: Troy Tech Application for 2021-2022 School Year" email.

Acceptance Notification Questions

11. **How and when will the students receive notifications for the programs at Troy?** Notification emails will be sent to every applicant on or before March 1, 2021; emails will be sent to all email addresses supplied on the application (up to 3 email addresses can be included).

12. **If my student does not get accepted based on the Online Application, will you consider accepting**

based on other means? No. Troy's Online Application process has been developed and evaluated by Troy staff; the process qualifies students for Troy's Troy Tech, IB, Cambridge AICE, or Honors. If you reside within Troy's local attendance area, you may attend Troy High School based on proof of residence since we are a public school; attendance would not be tied to Troy's Programs.

<mark>Open Enrollment Questions</mark>

13. **What is Open Enrollment and will that automatically place my student in Troy's Programs?** Open enrollment is detailed on the FJUHSD website and is the process whereby residents of FJUHSD can select a high school for their student to attend among the 6 district high schools; paperwork is initiated at your home high school during the first three weeks of school in January. The deadline is January 29, 2021. This process is simply a basis for school selection and does not affect placement in programs. Students must complete the Troy Tech Online Application to be considered for Troy's programs.

<mark>General Troy Questions</mark>

14. **For Troy's Programs, how should my student prepare?** The best preparation for successful matriculation to Troy is participation in a challenging academic course of study in junior high or middle school. It is also advisable to practice time management with use of a daily schedule or planner and to develop daily study habits of homework completion and studying (i.e., daily review of class notes or lectures, re-read textbook, or complete additional questions or problems in textbook).

15. **Are Troy's school counselors available to meet with prospective students and their families?** Troy's school counselors have scheduled appointments with Troy's current students. Prospective students are invited to visit the website which should answer most questions. School counselors, administrators, and department leaders are available during the March registration sessions.

16. **How long is the school day for students in Troy's specialized programs?** Most students select a rigorous curriculum which is a 7-period day beginning at 7:00 a.m. and ending at 3:00 p.m. A 6-period day is also available which would be from approximately 8:00 a.m. to 3:00 p.m. Note: Due to COVID, the bell schedule for the current 2020-2021 school year was modified.

NOTIFICATION OF QUALIFICATION STATUS FOR TROY'S PROGRAMS

You will be notified of your qualification for Troy Program's no later than March 1, 2021. Email notification will be sent to the email address(es) that you provide on the online application. Eligibility will not be determined earlier and will not be given over the phone.

A student's simultaneous enrollment in Troy <u>and</u> other high schools will disqualify him or her from Troy's 2021/2022 cohort. Once you complete registration at Troy, our school expects that you have confirmed your attendance at Troy.

INTERDISTRICT AND INTRADISTRICT TRANSFER PERMITS

The procedures for obtaining an interdistrict or intradistrict permit will be discussed during the registration session March. You do not need to call your home school district office to obtain an attendance permit before you receive your qualification email; the qualification email will serve as proof of invitation for Troy's programs.

TROY TECH PROGRAM DESCRIPTION

<u>Troy Tech</u> is a 4-year science, technology, engineering and math magnet program unique to Troy High School. It requires students to select an extra elective from the Troy Tech Pathways each semester and culminates in a Senior Internship. <u>For families outside the FJUHSD</u>, the Troy Tech Program is the basis for their acceptance and transfer to Troy High School. applicants.troyhigh.com

---

INTERNATIONAL BACCALAUREATE (IB) PROGRAM DESCRIPTION

Troy Tech and IB can be completed simultaneously and commitment to IB takes place during 10th grade course registration February 2022:

The <u>International Baccalaureate (IB) Diploma Program</u> is a 2-year program that takes place in eleventh and twelfth grade. However, to be successful and prepared for this rigorous program, students should succeed in honors coursework during ninth and tenth grade. In spring of their sophomore year, qualified students and their families are invited to learn more about the program requirements. If they commit to the IB Diploma Program, they will complete a 4000-word Extended Essay, 150 hours of Creativity, Action and Service over the 2-year program, and receive internal and external assessments in six subject areas. Many students select to complete a partial IB Program where they test in a few of the six IB subject areas—the areas where they are succeeding in honors coursework. There are fees for the exams including a registration fee. ib.troyhigh.com

CAMBRIDGE AICE PROGRAM DESCRIPTION

Troy Tech and Cambridge can be completed simultaneously and commitment to Cambridge takes place during 10th grade course registration February 2022:

The <u>Cambridge AICE Diploma Program</u> is NEW to Troy High School in the 2020-2021 school year. The program has 2-year pathways; the years of completion are flexible and may be 9-10th, 10th-11th, or 11th-12th grade. To be successful and prepared for this rigorous program, students should succeed in honors coursework during ninth grade. There are fees for the exams that are available grades 10-12.

The Cambridge AICE Diploma Program requires that students:
1. Complete two-year course pathways in Groups 1, 2, and 3 with A Level Exams in each Year 2 A Level course.
2. Complete the Group 4 course (Cambridge Global Perspectives & Research) and the AS Level Exam.

Please refer to Troy's Cambridge Pathways chart. cambridge.troyhigh.com

CONTACT INFORMATION FOR PROSPECTIVE STUDENTS

School Address: Troy Tech/International Baccalaureate Office
Troy High School
2200 E. Dorothy Lane
Fullerton, CA 92831
Phone Number: (714) 626-4425
General Website: www.troyhigh.com
Applicant Page: applicants.troyhigh.com