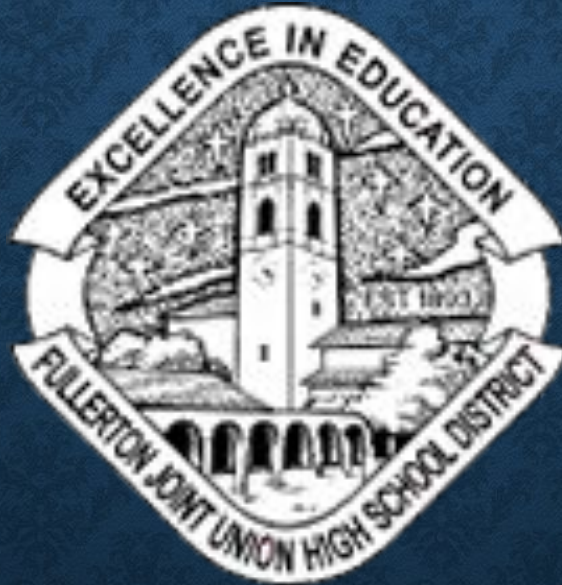


# FULLERTON JOINT UNION HIGH SCHOOL DISTRICT



Health and Safety Committee Recommendations

# HEALTH AND SAFETY COMMITTEE PROCESS OVERVIEW

- A committee of students, parents, classified, certificated, and management came together to discuss recommendations to the FJUHSD Board of Trustees to keep our communities safe when considering the reopening of schools.
- There were over 65 questions that were raised by our staff based on survey results and this committee met a total of six times for about 9 hours to develop these recommendations.
- The Health and Safety Committee is committed to continuing to meet as needed to ensure the safety of reopening schools.



# Resources Examined by the Committee

The following documents were examined by the committee to determine recommendations:



- Center for Disease and Control Prevention (CDC) Guidance for Schools [\(LINK HERE\)](#)
- California Department of Public Health- COVID-19 Industry Guidance Schools and School-Based Programs [\(LINK HERE\)](#)
- California Department of Education- Stronger Together [\(LINK HERE\)](#)
- Orange County Department of Education-Together [\(LINK HERE\)](#)
- Surface Cleaning Guidance from Harvard University from the California Teachers Association Conference [\(LINK HERE\)](#)
- COVID-19 Screening FlowChart from the National Nursing Association [\(LINK HERE\)](#)
- Guidance from other countries which reopened schools safely [\(LINK HERE\)](#)

# FJUHSD Together

In accordance with the Orange County Health Care Agency, the Health and Safety Committee, divided into the following five sub-committees with equal representation among classified, certificated and management:

- Development of a Worksite Plan
- Provide Training for Employees and Students
- Plan Control Measures and Screening
- Implementation of Thorough Cleaning and Disinfecting
- Promotion of Physical Distancing



# Development of a Worksite Plan Checklist

The purpose of this sub-committee was to go through this checklist and the application to FJUHSD:



- ❑ Identify the person(s) responsible for implementing the plan.
- ❑ Perform a risk assessment and identify the measures that will be taken to prevent spread of the virus.
- ❑ Develop a plan that is consistent with recommendations by the California Department of Public Health (CDPH) for when a staff member, child or visitor becomes sick or tests positive for COVID-19. The plan should include the following:
  - i. Identify a process to investigate COVID-19 cases, alert the local health department, and identify and isolate close contact with students or staff until they are tested.
  - ii. Considerations for a partial or total closure in response to a student, teacher or staff members testing positive for COVID-19.
  - iii. A plan for communicating positive cases to staff and parents, and for the return of students or employees who have recovered from the illness.
- ❑ Develop a plan for maintaining healthy operations that is consistent with recommendations by the CDPH.
- ❑ Train and communicate the plans with employees and employee representatives.
- ❑ Develop a process to check for compliance and to document and correct deficiencies.
- ❑ Develop a plan for distance learning should school(s) need to temporarily close due to COVID-19.

# FJUHSD Development of a Worksite Plan Recommendations



- Recommends each site to develop an implementation team
  - Each site will assign an implementation team made up of the APIO, FSTO Appointed Member, and the Lead Custodian.
  - This team will monitor implementation daily and meet as needed but once a week at a minimum.
- Recommends the District assemble a risk assessment team to go site-by-site to formally assess each site.
- The school site will develop individualized employee assessment risk with corresponding communication to other employees. (this process is currently underway)
- Recommends for the District to follow the process and procedures outlined in the following California Department of Health. [\(LINK HERE\)](#)
- Recommends that the school nurse will head the process to alert the local health department, and identify and isolate close contact with students or staff until they are tested. Students may go to cohort C until medically cleared. During school day, if a student or staff member displays symptoms, the implementation team will identify an outdoor location for the student to wait until picked up.

# FJUHSD Development of a Worksite Plan Recommendations



- Recommends school sites contact the District Office/HR to coordinate communication for positive cases to staff and parents. This information needs to be provided as soon as possible.
- Recommends training for the health and safety plan will be communicated and staff will be trained prior to implementing the hybrid model. Training options are currently being reviewed.
- Recommends that the implementation team will review this plan daily to ensure compliance. All staff will be encouraged to immediately report concerns. District will communicate with students to ensure they are able to attain medical clearance.
- If a school needs to temporarily close due to COVID-19, it is recommended that the school closed would return to the 2020 Fall distance learning model.

# Provide Relevant Training for Employees and Students Checklist

- ❑ Train all staff and provide educational materials to families in the following safety actions:
  - ❑ Enhanced sanitation practices
  - ❑ Physical distancing guidelines of 6ft. and their importance
  - ❑ Use of face coverings including proper use, removal, and washing of cloth face coverings according to CDPH guidelines.
- ❑ Screening practices using CDC guidelines.
- ❑ Information related to COVID-19 including the following:
  - ❑ Specific symptom identification.
  - ❑ Emphasis on not coming to work or school when exhibiting signs or symptoms of COVID-19,
  - ❑ Practices for preventing spread,
  - ❑ When to seek medical attention, and
  - ❑ Populations particularly vulnerable.
- ❑ Provide information to staff regarding:
  - ❑ Leave and workers' compensation benefits.
  - ❑ For HVAC workers, communicate the hazards of working near HVAC exhaust air, which could contain COVID-19 if infected persons are in the building.
  - ❑ For custodial workers and plumbers, communicate the hazards associated with working on sewage or plumbing, and performing custodial services, since COVID-19 has been found in feces of infected persons.





# FJUHSD Providing Relevant Training for Employees and Students Recommendations

- Recommends a video for students by students (Washing and wearing of masks among the other recommendations)
- Recommends to train our staff virtually in conjunction with an approved outside agency that will provide training
- Recommends public notification with the use of our social media/websites.
- Recommends additional masks available just in case any are lost/damaged/stolen. Facemasks are mandatory for all students and all staff.
- Recommends that we have additional masks for students who may not be able to afford them.



# FJUHSD Providing Relevant Training for Employees and Students Recommendations

- Recommends to disinfect handrails, bathrooms, doorknobs, elevators, drinking fountains, and office (high traffic areas & High Touch Surfaces) periodically throughout the day.
- Recommends the use of directional flows of traffic on campuses (signage may be needed).
- Recommends markers for distancing anywhere there is a potential for lines (cafeteria/office/library).
- Recommends markers where seating is available for social distancing purposes.
- Recommends temperature checks for anyone who arrives on a campus.
- Recommends displaying the signs and symptoms of COVID and posters of the flowchart for staff.



# Plan Control Measures and Screening Checklist

- ❑ Identify a process for symptom screenings and/or temperature checks for all staff and students.
  - ❑ Students and staff who have a temperature 100.4 or higher will be sent home and remain home until fever free without using fever reducing medications for 72 hours.
- ❑ Encourage staff or students who are sick or exhibiting symptoms of COVID-19 to stay home. (ongoing reminders via email, autodialer, website, social media)
- ❑ Consider providing gloves as a supplement to frequent hand-washing for tasks such as handling commonly touched items, conducting symptom screening, and for food services workers and staff in routine contact with the public.
- ❑ Face coverings will be worn when six feet of distancing is not feasible and other exemptions do not apply.
- ❑ All staff should use cloth face coverings unless Cal/OSHA standards require respiratory protection. Teachers can use face shields, if available, which enable younger students to see their teachers' faces and to avoid potential barriers to phonological instruction.
- ❑ Students should use cloth face coverings, masks or face shields when 6ft. of physical distancing cannot be maintained. Face coverings are most essential in settings where physical distancing cannot easily be maintained, such as on school buses or in other settings where space may be insufficient.
- ❑ Develop routines enabling students and staff to regularly wash their hands at staggered intervals.
- ❑ Post signage to remind students, staff, family members and any authorized visitors to wear face coverings and practice physical distancing according to CDPH guidelines and Executive Orders.

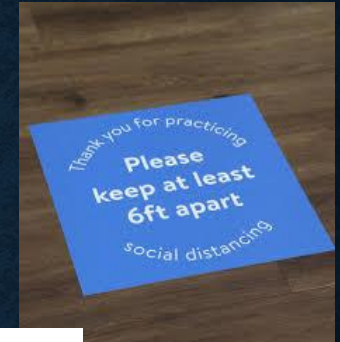
# FJUHSD Control Measures and Screening Recommendations

- Recommends to have daily passive and active screens for students and staff.
  - Screening Docs [LINK HERE](#)
    - Important to note CDC updated guidance regarding screening [LINK HERE](#) is that school not conduct active screening. We recommend that we do so.
- Recommends for all students and staff will wear face masks unless unable to do so for medical or developmental reasons (those unable to wear masks will wear face shields instead).
  - See CDC accommodations/Adaptations guidance [LINK HERE](#)
  - When student is not in compliance with this expectations site Admin will work with student and parents directly.
- Recommends the use of thermal cameras in screening areas (traffic will need to be controlled site by site) & no touch thermometers in the offices, and each teacher will have one as well. ([LINK HERE](#))
- Recommends hand sanitation stations for the screening area and other high traffic areas and hand sanitation provided for the classrooms. When feasible hand washing stations will be utilized.
- Implement FJUHSD Isolation Policy [LINK HERE](#)
- Return school guidelines [LINK HERE](#)



# FJUHSD Control Measures and Screening Recommendations

- Recommends students and staff that are potentially exposed to virus and/or exhibit signs of COVID will be quarantined as per CDC guidelines. ([LINK HERE](#))
- Recommends flow maps for one-directional traffic and the necessary signage will be created.
- Recommends notification to students and staff when there has been potential exposure to and/or a positive case of COVID at one of the school sites or across the District if appropriate.
- Use of hand sanitizer when student/staff enter and exit classrooms.
- Face Shields will be made available to staff in addition to see through masks when needed.



# Implementation Thorough Cleaning and Disinfecting Checklist



- ❑ Perform thorough cleaning in high traffic areas.
- ❑ Clean and disinfect frequently touched surfaces within school and on school buses at least daily and, if practicable, frequently throughout the day by trained custodial staff.
- ❑ Buses should be thoroughly cleaned and disinfected daily and after transporting any individual who is exhibiting symptoms of COVID-19.
- ❑ Limit use of shared playground equipment and objects and encourage physical activity that requires less contact with surfaces.
- ❑ Regularly clean and sanitize shared equipment when transferred between students and/or staff.



# Implementation Thorough Cleaning and Disinfecting Checklist

- ❑ Provide time for workers to implement cleaning practices during their shift.
- ❑ Ensure that sanitary facilities stay operational and stocked at all times.
- ❑ Ensure adequate supplies to support healthy hygiene behaviors.
- ❑ Post signs in schools, workplace and common areas emphasizing basic infection-prevention measures, including posting hand-washing signs in restrooms.
- ❑ Use products approved for use against COVID-19 on the Environmental Protection Agency-approved list, and follow product instructions and Cal/OSHA requirements including proper ventilation during cleaning and disinfecting. Keep products away from students.
- ❑ Discontinue any shared food or beverages by students and/or staff.
- ❑ Consider upgrades to improve air filtration and ventilation.



# FJUHSD Implementation Thorough Cleaning and Disinfecting Recommendations

- Recommends an identification of high traffic areas for cleaning and disinfection
  - There are two disinfection products.
    - Neither product requires PPEs.
    - Environmental consultant reviewed and approved all products used.
- Recommends students use gloves for community keyboard use.
- Recommends there are no student custodians.
- Recommends MERV 13 filters to be installed at all sites.
  - Mechanical engineer consulted.
  - These have been ordered, anticipated delivery August 4th with 2 days needed for installation.
    - For HVAC workers, communicate the hazards of working near HVAC exhaust air, which could contain COVID-19 if infected persons are in the building.
- Recommends extending the passing periods for disinfection purposes.





# Promote Physical Distancing Checklist

- Implement measures to promote physical distancing by at least six feet between and among students, staff and visitors while in school buildings or on school grounds.
- For classroom space, consider the following:
  - Limit the number of students/staff in enclosed areas.
  - Students remaining in the same space and group as small and consistent as practicable, and minimize movement of students and teachers/staff as much as practicable.
  - Maximize space between student seating and desks. Separation of students may be accomplished by:
    - Six feet between desks
    - Partitions between desks
    - Markings on classroom floors to promote distancing
    - Arranging desks in a way that minimizes face-to-face contact
  - Space teacher and other staff desks at least six feet apart from student desks.
  - Use clear plastic, study corrals or other barriers where 6 feet of physical distancing cannot be maintained.
  - Use non-classroom space for instruction.



# Promote Physical Distancing Checklist



- ❑ In non-classroom spaces, consider the following:
  - ❑ Establish directional hallways and passageways for foot traffic, if possible, to reduce instances where individuals pass one another face-to-face.
  - ❑ Clearly mark areas where students, staff and visitors must queue to maintain physical distancing, or use alternative entry requirements.
  - ❑ Limiting nonessential visitors, volunteers, and activities. Use an appointment system, stagger appointments and reduce walk-ins.
    - ❑ Reconfigure waiting areas, lobbies, workstations and employee break rooms, if possible, to allow for at least six feet of distance.
    - ❑ Limiting communal activities where practicable
    - ❑ Minimizing congregate movement as much as possible.
    - ❑ Serving meals in classrooms or outdoor areas where practicable.
    - ❑ Adjust staff meetings to ensure physical distancing, and use phone or webinars if possible.
- ❑ For arrival and departure, consider the following:
  - ❑ Minimize contact at school between students, staff, families and the community as much as practicable.
    - ❑ Designate drop-off and pick-up locations that discourage large gatherings. Consider alternate scheduling.
    - ❑ Clearly designate entrances and separate exits if possible.

# FJUHSD Promote Physical Distancing Recommendations



- Create appropriate signage around campus to promote distancing
  - Classrooms (maximum occupancies), hallways, school entrances/exits, offices, etc
- Design unidirectional flow through hallways, classrooms, stairwells, etc. to minimize face to face interactions.
- Instal plexiglas spray shield in guidance/attendance offices (similar to administration office)
- Minimize extended interactions of students outside of class
  - Temperature checks taken prior to coming on campus
  - Close campus during lunch to minimize exposure
  - Passing periods should be just long enough for students to get to class
  - Use mobile food carts (2 more per site) to spread out student lunch lines, increasing locations of food distribution
- Teachers spray down desks between class, students wipe down desk prior to use.
- Students/staff utilize hand sanitizer when entering/exiting rooms.
- Spacing of student seating in learning spaces should be 6 feet when feasible.
  - Encourage staff to utilize outdoor locations if possible or where appropriate to conduct lessons/meetings
- Students and staff wear a mask/face shield at all times in classes and common areas on campus (except when eating and drinking).
- Site bathrooms have signs posted to limit capacity and also being monitored by staff. Student will have stand outside in a floor marking before entering.



# FUTURE CONSIDERATIONS

Governor Newsom's Pandemic Plan for Learning and Safe Schools 7/17/20

<https://www.gov.ca.gov/2020/07/17/governor-gavin-newsom-lays-out-pandemic-plan-for-learning-and-safe-schools/>

- School staff periodically tested for COVID-19
- Schools revert to distance learning when multiple cohorts have cases or 5% of students and staff test positive within a 14-day period.
- District reverts to distance learning when 25% or more of its schools have been physically closed due to COVID-19 within 14 days.
- Should new information become available that significantly impacts Health and Safety plan, the committee may reconvene as necessary.