

**Fullerton Joint Union High School District
And
Fullerton Secondary Teachers Organization
Joint Communique**

Sunday, March 15, 2020

Hello All FJUHSD Certificated Staff Members:

Today, March 15, 2020, District Administration met throughout the morning with representatives of the Fullerton Secondary Teachers Organization (FSTO) to discuss and review the District's plan to continue delivery of academic instruction, during the temporary closure of our schools, effective March 16-29, 2020.

These are unprecedented times for the FJUHSD and every other district throughout our county and state. Our Cabinet has participated in daily conference calls with the County Superintendent and other OC District leadership teams. As you can imagine, issues relating to the Coronavirus are changing rapidly.

Over the past two weeks the District established a three-step approach to address the Coronavirus and the impact it would have on students and staff. The first step was preventative, as we began to employ additional and more extensive cleaning procedures, to utilize hospital-grade disinfectants, and much more. Step two was the cancellation of large gatherings such as on-campus events, theater productions, athletic and after school events, and field trips. Finally, step three was the closing of schools.

During today's meeting between the District and FSTO, the two parties reviewed the District's plan to implement distance learning during the closure of our schools. Beginning tomorrow, March 16, 2020 (and again on Tuesday, March 17th), all District certificated staff members will report to their school sites, beginning at 8:00 a.m. and ending at 3:00 p.m., for a professional development opportunity designed to support certificated staff in the delivery of distance learning. The remaining hours of the work day on Monday and Tuesday will be allotted for teacher planning and collaboration.

Beginning Wednesday, March 18th, student attendance will be taken daily, by each teacher of record, before the end of the school day using Aeries. All teachers will use Google Classroom to monitor student attendance on a daily basis. We are requesting

that all teachers login to Google Classroom on Monday and post a brief message to their students informing them that distance learning will begin on Wednesday, March 18, 2020. This will ensure all teachers are able to take roll Wednesday and that all students have access to Google Classroom. The taking of attendance is meant to reflect that students are taking part in the online learning process, and does indicate that they are physically “present” with the teacher. This process will also help to keep parents notified of their child’s participation. Once again, please communicate with students that on-line instruction will begin on Wednesday, March 18, 2020.

Effective Wednesday, March 18, 2020, all certificated staff members (teachers, case carriers, psychologists, speech language pathologists, nurses, EL family liaisons and counselors) who possess the technical skills and comfort to deliver distance learning remotely, will be given the flexibility to work from either their classroom or from home. Technical support will continue to be provided at all school sites during normal school hours, except during Spring Break. Any teacher (or other certificated staff member) in need of technical assistance should contact the site administration so that support can be provided in his or her classroom.

The District will continue to work diligently with state and local government and health care agencies to monitor this situation. As new and additional information becomes available, we will continue to work with FSTO to modify our District plan of action accordingly. All staff members will remain in paid status as we work through this challenging situation.

At this time, students are scheduled to return to school after Spring Break, on Monday, March 30, 2020; however, this may change and we must remain flexible. We have a great deal of work ahead of us ensuring teaching and learning can continue remotely. We remain committed to ensuring the continuity of learning while supporting safe work conditions for all of our staff members.

During this closure, please check your email throughout the day for information and the latest news from your school and the District. If you are not receiving our Aeries Communication updates, please inform your school administration immediately..

Please note that this is a dynamic and evolving situation, so we will keep you updated. We understand this is a unique time, not only for you professionally, but for the health and well-being of your family. Please know that we have all of our District’s families in our thoughts, as well.

Thank you for your hard work, cooperation, and patience as FSTO and the District continue to work collaboratively through this situation.